

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

November 11, 2024

Pledge of Allegiance

Roll Call

Ed Snee presiding. Board members Brian Lucot and Lawrence Vogel were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief McDonough; Aaron Laughlin, Director of Public Works; Irv Firman, Solicitor; and Tom Bonidie, Code Enforcement Officer.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, October 14, 2024 – After the regular meeting to discuss personnel issues.

Sunday, November 10, 2024 – Possibly during the military memorial dedication.

Monday, November 11, 2024 – Prior to the regular meeting to discuss personnel issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M., MONDAY, NOVEMBER 11, 2024.

Mrs. Fosbaugh stated that no comments, phone calls or emails were submitted.

CALL ON THE PEOPLE

Danielle Strimlan, 620 Carothers Ave., Carnegie, PA – Ms. Strimlan discussed hydraulic fracking, and referenced a household located in Cecil Township that has undergone hardships due to the proximity of an above ground injection well. She asked the Board of Supervisors to make amendments to the Gas and Oil Ordinance to change the set back from 500 feet to 3,000 feet, and to remove possibilities of injection wells being built in the Township.

- Action on Minutes** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the minutes of the Regular Meeting of the Board of Supervisors held on October 14, 2024. All members voted aye. Motion carried.
- Action on Invoices** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the payment of invoices for the month of October, 2024. All members voted aye. Motion carried.
- Action on Non-Exclusive License Agreement – Brian & Kathleen Coologhan – 2880 Abbey Lane** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Brian & Kathleen Coologhan (Grantees), to permit the construction of a deck over a storm and sanitary sewer easement located on Lot No. 102 of the Ridgebury Plan of Lots No. 1, Lot & Block No. 770-S-132, being 2880 Abbey Lane; and if approving, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantees understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantees further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantees at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.
- Action to Reschedule Public Hearing – Conditional Use Request – Sheffler & Company on Behalf of Foxlane Homes – Sunset Golf – 3501 Brownsville Road** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve rescheduling the Public Hearing from Monday, November 11, 2024, to Monday, December 9, 2024, at 6:30 p.m. for the purpose of considering the Conditional Use Request submitted by Sheffler & Company, on behalf of Foxlane Homes, with regard to the property located at 3501 Brownsville Road, being Lot and Block No. 886-R-250, for the purpose of constructing a Planned Residential Development (PRD). All members voted aye. Motion carried.
- Action to Reschedule Public Hearing – Planned Residential Development (PRD) Request – Sheffler & Company on Behalf of Foxlane Homes – Sunset Golf – 3501 Brownsville Road** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve rescheduling the Public Hearing from Monday, November 11, 2024, to Monday, December 9, 2024, at 6:45 p.m. for the purpose of considering the tentative Planned Residential Development (PRD) request submitted by Sheffler & Company, with regard to the property located at 3501 Brownsville Road, being Lot and Block No. 886-R-250, for the purpose of receiving public testimony on the project. All members voted aye. Motion carried.
- Action on Resolution No. 16-24** Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify Resolution No. 16-24: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR CDBG FUNDS WITH THE ALLEGHENY COUNTY ECONOMIC DEVELOPMENT (GROVE ROAD STORM SEWER PROJECT). All members voted aye. Motion carried.

**Action on Proposal –
2025 Roads Program –
MS Consultants, Inc.**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the Proposal submitted by John Balewski, representing MS Consultants, Inc., to provide engineering services in the amount of \$16,500 for the project identified as the 2025 Roads Program. All members voted aye. Motion carried.

**Action to Authorize
the Preparation and
Advertisement of Bids
– 2025 Roads Program**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve authorizing the preparation and advertisement of bids for the project identified as the 2025 Roads Program, scheduling the bid opening for Wednesday, February 5, 2025, at 10:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for February 10, 2025. All members voted aye. Motion carried.

**Action on Proposal –
Engineering Services
for the 2025 Township-
Wide Sanitary Sewer
Rehabilitation Project
– MS Consultants, Inc.**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the Proposal submitted by John Balewski, representing MS Consultants, Inc., to provide engineering services in the amount of \$13,000.00 for the project identified as the 2025 Township-Wide Sanitary Sewer Rehabilitation Project. All members voted aye. Motion carried.

**Action to Authorize
the Preparation and
Advertisement of Bids
– 2025 Township-Wide
Sanitary Sewer
Rehabilitation Project**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve authorizing the preparation and advertisement of bids for the project identified as the 2025 Township-Wide Sanitary Sewer Rehabilitation Project, scheduling the bid opening for Wednesday, February 5, 2025, at 11:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for February 10, 2025. All members voted aye. Motion carried.

**Action on Resolution
No. 17-24**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Resolution No. 17-24: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, SUBMITTING TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) A REVISION TO SOUTH PARK TOWNSHIP'S OFFICIAL SEWAGE FACILITIES PLAN TO INCLUDE THE PROPOSED PROJECT IDENTIFIED AS THE BLACK AND GOLD PLAYGROUND RESTROOMS. All members voted aye. Motion carried.

**Action on Resignation
– Assistant Library
Director Derek Nuzum**

Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify the resignation of Derek Nuzum from his position as Assistant Director with the South Park Township Library, effective Thursday, November 7, 2024. All members voted aye. Motion carried.

**Action to Hire Teen
Librarian – Maddie
Canales**

Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify the employment of Maddie Canales for the position of Teen Librarian with the South Park Township Library, effective October 15, 2024. All members voted aye. Motion carried.

**Action on Resolution
No. 18-24**

Motion by Mr. Lucot, seconded by Mr. Vogel, to adopt Resolution No. 18-24: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AMENDING RESOLUTION NO. 2-24, TO INCLUDE THE COMPENSATION AND BENEFITS OF THE TEEN LIBRARIAN. All members voted aye. Motion carried.

Action on Employment – Part-Time Communications & Marketing Assistant – Samantha L. Misurda

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the employment of Samantha Misurda, Pinnacle Way, as the part-time Communications & Marketing Assistant with the South Park Township Library, and if approving, at the rate of \$14.00 per hour and a date of employment being Friday, November 15, 2024. All members voted aye. Motion carried.

Action on Bids – Fall Commodities – South Hills Area Council of Governments (SHACOG) Purchasing Alliance

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the bids received by the South Hills Area Council of Governments (SHACOG) on October 3, 2024, for the purchase of Fall Commodities through the cooperative purchasing program; and if approving, from the suppliers listed on Attachment A. All members voted aye. Motion carried.

Action on Assessment Change Reimbursements – Jordan Tax Service, Inc.

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Township real estate tax refunds for the calendar years 2022, 2023, and 2024, as the result of successful appeals at the County level, as requested by Deputy Tax Collector Jordan Tax Service, Inc. in correspondence dated September 26, 2024. All members voted aye. Motion carried.

Action on Payment Request No. 4 and Final – Demolition Project – Rt. 88 and Brownsville Road

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Payment Request No. 4 and Final for the Demolition Project located on Rt. 88 and Brownsville Road, in the amount of \$27,977.50, as submitted by the Contractor, Gemm Demolition; and if approving, as recommended by the Project Engineer. All members voted aye. Motion carried.

Action on MS4 Report – October, 2024

Mrs. Fosbaugh stated that the informational MS4 meeting was held prior to the regular meeting, and the full report was discussed at that time.

Motion by Mr. Lucot, seconded by Mr. Vogel, to table the MS4 Report for the month of October, 2024. All members voted aye. Motion carried.

Police Chief's Report

The Police Chief's Report for October, 2024:

Calls for Service	605
Arrests	4
Traffic Citations	5
Parking Citations	1
Warning Citations	37
Reportable Accidents	5
Non-Reportable Accidents	9
Fire Calls	14
Emergency Medical Assists to Tri-Community EMS	82
Deer Struck by Vehicles	8

Motion by Mr. Lucot, seconded by Mr. Vogel, to accept the Police Chief's report for the month of October, 2024. All members voted aye. Motion carried.

**Supervisors’
Comments**

Mr. Vogel – Mr. Vogel expressed his appreciation to all of those who attended the outdoor monument dedication in the Municipal Complex courtyard, despite the unfavorable weather. He thanked the Ladies Auxiliary for the breakfast this morning, the VFW for their ceremony, and the Snowden Veteran’s club for the lunch, all in honor of Veteran’s Day. Mr. Vogel also warned the public to be wary of deer along roadways during this time of year.

Mr. Lucot – Mr. Lucot also wished a Happy Veteran’s Day to all, and thanked those for their service. He also congratulated Mr. Snee for being voted as the next President of SHACOG. Mr. Lucot continued to thank Mrs. Fosbaugh for her work on the MS4 report, managing storm water is a large component that not only affects construction projects, but has to meet various local and state regulations as well.

Mr. Snee – Mr. Snee stated that the monument in the Municipal Complex has been under construction for 4 years, and he is thankful to all of those who have worked to complete it. The monument honors those that are active and retired from their service.

Adjournment

Motion by Mr. Lucot, seconded by Mr. Vogel, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:22 p.m.